

Getting

Your First Job



Finding Job Openings



Freelance or volunteer to get experience in your field and build a network



Use college career boards and fairs to get your resume out quickly



Be active on LinkedIn and create your own online presence for employers to find



Send out applications in waves - shoot for 3-5 applications per week



Getting Your Foot in the Door



It's okay to "reach" for a job you want at a company you love



Fill out applications completely and accurately - "see resume" isn't enough!



Customize your resume for each position you apply for



Apply early to jobs you find online



Follow up, preferably by phone, 3-4 days after you apply for a position

Finding Job Openings



Find out about the company and your interviewer beforehand



Dress to impress - shoot for one level of formality above the company standard



Be punctual and polite - your interview starts when you arrive and ends when you leave



Be prepared with questions to ask the interviewer at the end of the interview



Staying Motivated



Have another project to keep yourself busy while waiting



Find a mentor and talk to them about job searching



Read books on career advancement and entrepreneurship for more inspiration



Your first job doesn't have to be your last job - this is a step along the road